

DUKE OF CONNAUGHT SCHOOL ADVISORY COUNCIL

Dear Duke Parents/Guardians:

Do you have a program or idea that you would like to champion that requires money from the School Council Budget to run?

We are currently underway to start planning for our 2018-2019 School Council Budget. Each year there are lots of new ideas brought forward and many wonder how to bring these exciting opportunities to our school. This is the time, here is your chance!

For those new to the proposal process, here is a very basic Duke School Council Budget 101:

- The Budget Committee is made up of volunteers and they will be meeting on May 15th to evaluate all submitted proposals.
- The Committee will review all proposals and create a budget that is presented during our last meeting in June.
- We encourage you to break down your costs and provide as much detail and reasoning for the proposal so that the budget committee can properly evaluate and weigh each idea.
- Attached you will find a copy of the template that needs to be completed and submitted by the deadline date of May 11th. Please email to treasurer@dukesac.ca or you can leave a printed copy in the treasurer's mail box in the office.

Thank you in advance.

Proposal for Duke of Connaught School Council Budget Committee Meeting May 15th, 2018

Name of applicant(s) and contact information:

Item(s) Being Requested and why they are being requested:

WHAT:

RATIONALE:

FUNDS REQUESTED:

Has this initiative received funding in the past? If yes, please provide years and amounts.

If ongoing maintenance or upgrades will be necessary, please indicate anticipated yearly expenses:

Please Return back via email at Treasurer@dukesac.ca or you can leave a printed copy in the treasurer's mail box in the office.